



17.12.24

Supporting Special Educational Needs at Parkview

Dear Parents/Carers,

I am writing today to share with you some information, and a reminder, regarding Special Educational Needs and Disabilities (SEND).

You may find the information useful if you have concerns that your child may have a special need and you feel something more than normal classroom practice is needed to support them in school.

Children have Special Educational Needs (SEN) if they have:

- Learning difficulties which are significantly greater than the majority of children of their age
- Disabilities which prevents or hinders them from making use of the educational facilities provided by the school
- Behavioural difficulties or emotional problems.

If you or your child's class teacher thinks that your child is having difficulties, you will have the opportunity to discuss them with the class teacher and myself, the school SENCO. Please arrange a time to pop into school to discuss your concerns – our door is always open.

In the first instance, the teacher will adapt their everyday teaching to support your child.

What if my child needs further support?

First, we decide which of the 4 areas of SEND, a child needs support with:

- 1) Cognition and Learning
- 2) Communication and Interaction
- 3) Social, Emotional and Mental Health
- 4) Sensory and/or Physical

MIPs

Once a child had been identified as having SEN, their name will be put on the Special Needs list which is overseen by the SENCO in school. Your child will then receive a My Individual Plan (MIP) with targets set to support their individual learning needs.

The plan will have personalised targets and activities/actions to meet these targets. You will be a part of the target setting process and also will review the progress your child has made against these targets.

Many of these targets can be met by whole class quality first teaching. In some cases, small group work and/or interventions might be appropriate.

This will be a cycle of assessing and reviewing your child's needs and the school is expected to fully involve you in this process.

If, over time, your child is not progressing as well as we would hope, it may be suitable to involve other agencies who can provide further advice and support. When this is necessary, I will inform you and will work closely with families to get the support that is needed. We encourage communication between yourselves and school to gain the best possible support for your child.

If you or your child's school feel this process is not successful, you may look into an EHCP.

What is an EHCP?

An EHCP is an Educational Health Care and Plan however, most children with Special Educational Needs and Disabilities (SEND) will have their needs met by mainstream nursery, schools and colleges settings using a Graduated Response as listed above.

An EHC plan is legally binding and will explain in detail to an education setting, what support they and other services must provide. Families can apply for an EHC plan themselves.

If agreed, the EHCP process **should** be completed within 20 weeks. Once submitted to the Local Authority, the timescale is largely out of school's control.

Can I come in and talk?

Yes, we strongly recommend and encourage you to do this whenever you have a concern. Your support and encouragement is vital. We strongly recommend that contacting class teacher, SENCO or Headteacher in the first instance if you have any concerns about your child's educational development.

Additional support and advice

SENDIAS- [Derby SEND | Information & Advice Support Service \(SENDIASS\)](#)

To help when you're not sure of something. SENDIASS can provide you with information, advice and support suited to your specific needs, as well as guide you through SEND processes and procedures

Tel: 01332 641414

Email: SENDIASS@derby.gov.uk

If you have any further questions, please feel free to make contact with the school.

Your sincerely,

SENCO – Miss Jackaman

SEND Governor – Mrs Lisa Cook.