

# Parkview Primary School Prospectus



Springwood Drive  
Derby, DE21 2RQ



2025-2026

# Welcome to Parkview

Dear Parents and Carers,



As Headteacher, it is my pleasure to welcome you all to this wonderful school – Parkview is a very special place to learn and I am extremely proud to lead it!

We have a happy, family atmosphere and recognise the importance of involving all stakeholders in the educational experience of our children. The staff at Parkview are dedicated and work incredibly hard to ensure all of our children feel supported and make progress.

The behaviour of the children is exemplary at Parkview. Time and time again, visitors to the school comment on the children's positive attitude to learning. Christabel Shepherd, NACE Assessor, reported, *"Relationships between staff and pupils are warm, caring, mutually respectful and hugely supportive"* and, *"Learners listen well, answer confidently and manage their own learning and emotions well. They are polite, considerate and friendly"*.

We are dedicated to the well-being of staff, pupils and our school community. We are also an R-Time outstanding school displaying our commitment to developing secure relationships in school between staff and children. We pride ourselves on our nurturing approach.

There are consistently good outcomes when children leave our Reception class. Staff are passionate about an excellent, early education – we believe this is the foundation for later success. Here, we generally achieve strong Key Stage Two results, particularly with greater depth figures - children achieving the higher level.

We have a strong curriculum which is purposeful to our children. Regular repetition of previous learning is a core theme in our curriculum, so children learn and remember more over time. Reading is the heart of this curriculum. At Parkview, we have carefully planned our curriculum to feed our pupil's imagination, enhance their vocabulary and develop their comprehension skills so they can access every aspect of the curriculum.

Our Arts provision is strong. Ofsted recognised this in 2022, stating, *"Pupils perform in grand productions and sing frequently. They have the chance to learn a musical instrument"*.

We are an outward-looking school, always looking to improve further: we support other colleagues across the city and have strong links with a wide range of establishments.

This list could go on and on but hopefully this gives you a flavour of our wonderful school. Parents and pupils who wish to join us for a visit to experience the learning environment first hand will be very welcome. We hope that you will be extremely proud to say, "Parkview Primary is our School"

Marie Jarvis - Headteacher

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# Meet the team

## **Headteacher**

Miss Marie Jarvis

## **Deputy Headteacher**

Mrs Nichola Cunningham

## **School Business Manager**

Mrs Vanessa Dodes

## **School Office Manager**

Ms Clare Melbourne

## **School Administrator**

Mrs Katie Lymer

## **Teaching Staff**

Miss Chelsea Blount

Mr Amar Arshid

Mrs Denton

Mrs Thorley

Miss Katherine Pritchard

Mrs Nichola Cunningham

Miss Ellie-Louise Village

Miss Lisa Jackaman

Mrs Leonie Gascoyne

## Teaching Assistants

<b>Dianne Marshall</b>	NVQ3 Early Years Childcare and Education, HLTA
<b>Emma Tuxford</b>	B.A (Hons), HLTA
<b>Tracey Lowe</b>	NVQ3 Childcare and Education
<b>Lynne Wells</b>	NVQ3 Supporting Teaching & Learning
<b>Sam Cooper</b>	1:1 Teaching Assistant
<b>Melinda Wood</b>	CACHE Level 3 Supporting Teaching & Learning
<b>Emily Reynolds</b>	Level 3 Teaching Assistant Apprenticeship, HLTA
<b>Iveta Surorova</b>	CACHE Level 3 Supporting Teaching & Learning
<b>Faye Webster</b>	CACHE Level 3 Supporting Teaching & Learning
<b>Emma Atkin</b>	HLTA, PGCE

## Lunch-time Supervisors

**Sharon Vickers** - Senior  
**Caroline Bown**  
**Penny Moore**  
**Polly Karekezi**  
**Christina Wren**  
**Maria Hallam**  
**Elisha Bruce**

## Site Staff

**Tracey Hudson**  
**Iveta Surorova**



# School organisation

Parkview is a 210 place (Derby City LA) Community School, with an additional 52 place Nursery. The school opened for pupils on September 8th 1999.

There are seven classrooms, a nursery, hall, library, group room, and servery kitchen. We have a vast outside area and are lucky to have lots of space including a large playing field and a trim trail. The pupils are divided into single year groups, with a maximum of 30 pupils wherever possible, for each year group. All admissions other than Foundation 1 (Nursery) are administered by the LA in accordance with their own criteria.

## Classes

These are grouped by age and comprise:

### Early Years

Nursery class: 3/4 year olds

Reception class: 4/5 year olds

### Key Stage 1

Year 1 class: 5/6 year olds

Year 2 class: 6/7 year olds

### Key Stage 2

Year 3 class: 7/8 year olds

Year 4 class: 8/9 year olds

Year 5 class: 9/10 year olds

Year 6 class: 10/11 year olds

“Pupils have a positive attitude towards school. They are enthusiastic about their learning. They work hard. They say that they are happy and safe here. Pupils behave very well.”

Ofsted January 2022

# Admissions

## School admissions

All admissions other than Foundation 1 (Nursery) are administered by the LA in accordance with their own criteria.

## Nursery admissions

Children will be accepted into Foundation 1 (Nursery) from the age of 3; our main intake will be during the autumn term. There may be a few places available for children in the spring term, if they have reached their third birthday by the start of term. Children will be offered a maximum of 5 sessions, either mornings or afternoons, or a full time space, at the discretion of the staff. Please contact the school office for a registration form. There may be spaces in the spring and summer terms.

## Admissions criteria to Foundation 2 (Reception)

These are dealt with by Derby City Council.

1. Children living within the school's catchment area who have an older brother or sister at the school at the time of their admission.
2. Other children living in the normal area.
3. Children outside the catchment area who have a brother or sister at the school at the time of their admission.
4. Other children living at an address within the ecclesiastical parish of Oakwood, whose parents have expressed a preference for their child to attend Parkview Foundation 1 (Nursery). These children will be allocated places on age basis (oldest first).

Applications satisfying the same criteria will be decided on the basis of a straight line measurement from the centre of the main 'dwelling' to the school using the National Ordnance Survey set points. Children with special needs which can best be met by our nursery, and Children Looked After will be considered for priority application.

## Parkview Primary School Catchment Area Roads

Alderley Court	Evergreen Close	Porlock Court
Applegate Close	Field Head Way	Selworthy Close
Barnstaple Close	Foxley Court	Sherston Close
Bonnyrigg Drive	Holmoak Close	Silverburn Drive 52-92 evens and 45-85 odds
Bramleberry Court	Larkspur Court	Smalley Drive 124-152 evens and 121-151 odds
Caldermill Drive	Limedale Avenue	Solway Close
Cherrybrook Drive	Marigold Close	Springwood Drive 60-122 evens only
Churchdown Close	Meadow View Close	Teviot Place
Cornflower Drive	Oakdale Gardens	Tissington Drive
Countisbury Drive	Oakside Way	Winchcombe Way
Cressbrook Way	Opal Close	Woodrising Close
Dunkery Court	Pearl Close	
Elkstone Close	Pentland Close	

# Starting school

This should be a happy experience for everyone! Please help your child by doing the following:

Encourage your child to become as independent as possible. It will be helpful if they can attempt the following when they come to school:

- Dress and undress, including fastenings of clothes and shoes, please avoid lace-up shoes unless the child is able to tie them. If possible avoid tights on PE days
- Use the toilet properly without help.
- Wash and dry hands.
- Tidy up toys etc.
- Use a knife and fork properly.

Encourage your child to use crayons, pencils and scissors at home. Please do not teach them to write in capital letters, apart from at the beginning of their name. They will be taught to print in lower case letters at school, and we include examples of letter formation at the back of this prospectus.

When looking at books or playing "I Spy", tell your child the sound of the initial letter rather than the name of the letter. Encourage them to develop confidence in number by counting out objects - shoes by the door, knives and forks on the table, books on the shelves.

Your child should be at school on time to enter and begin work promptly between 8:40-8.50am.

A small snack of milk/water and a biscuit/fruit will be provided for them at playtime.



"The curriculum for pupils' personal development is well established. Pupils are being prepared well for the next stages of their education. They have a strong understanding of faiths and cultures that are different from their own. They are taught key skills and attributes such as resilience and cooperation."  
Ofsted January 2022



*"There is a good range of activities to promote pupils' talents and interests. This is particularly the case in the performing arts. Pupils perform in grand productions and sing frequently. They have the chance to learn a musical instrument. There are many afterschool clubs and a gardening club, members of which take care of the school allotments".*  
Ofsted January 2022

# School hours and attendance

**School Hours:** 8:40am-8:50am to 3.20 p.m.

**Lunchtime:** 11.45 p.m. to 1.00 p.m.

**Nursery:** Mornings only 8.45 a.m. to 11.45 a.m.  
Afternoons only 12.15p.m. to 3.15 p.m.  
Full time (30 hours)

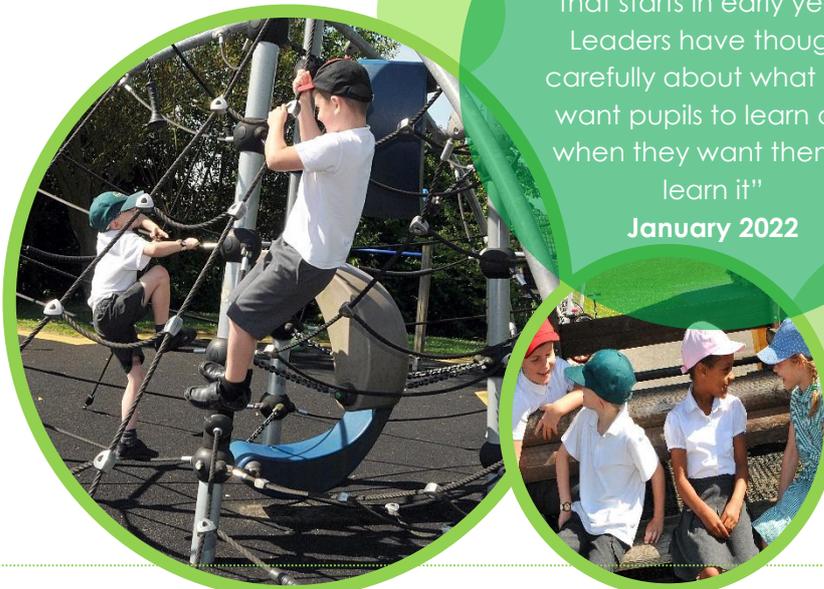
Our families ensure their children's **attendance and punctuality** is good. Getting these important habits established early on in your child's life will make a difference to their futures. There is a proven link between attendance and achievement and the children who are in school more, do better.

## If your child is going to be absent from school

Contact must be made first thing that morning and each day thereafter and can be made by calling school on 01332 835 439. Please provide us with as much information as possible about why your child cannot attend school. The office staff and/or School Attendance Officer, Ms Melbourne, may still contact you if we require more information regarding their illness. Please always give an honest reason why your child is not in school. Attendance monitoring continues every day and relayed back to the Educational Welfare Service termly with home visits carried out as and when required. We will make you aware at the end of each half term if your child's attendance drops below 94%

"Leaders have designed an ambitious curriculum that starts in early years. Leaders have thought carefully about what they want pupils to learn and when they want them to learn it"

January 2022



# Parent consultation

We have a 'Meet the Teacher' event each September. We encourage parents/carers to take an interest in all our activities. You will be regularly informed about what we are doing through half termly newsletters and our website: [www.parkview-sch.co.uk](http://www.parkview-sch.co.uk). We use School Dojo/SeeSaw to communicate with families too.

Parents' Evenings are held in autumn and spring to discuss children's progress. Teachers issue written reports on each child in the summer and parents are offered the opportunity to discuss these with teachers. Teachers may contact parents at any time, and parents are always welcomed into school to discuss children's progress. We also welcome support in many areas in school, please see page 24 for more information on parent helpers.

On a Friday morning we have an awards assembly, during which class teachers present awards to the children in Years 1-6 each week. If your child is to receive an award, you will be invited (secretly!) to see them receive it.

We have a very active Parents and Friends Association, which organises successful fundraising and social events.

We communicate with parents in a variety of ways:

- In person at group meetings, at two Parents' Evenings each year, and by appointment with the class teacher as required.
- By email (this is the cheaper option, so is used most frequently). We send half termly newsletters and other information this way. Please ensure School has your email address.
- By text (there is a greater cost, so this is used sparingly).
- By Dojo. This is a messaging service. The class teacher will explain this system to you at the start of the School year.
- The website [www.parkview-sch.co.uk](http://www.parkview-sch.co.uk) contains information for parents and prospective parents, including some policies.



# Uniform

Parkview is proud to be a uniformed school. The school has very high standards, and we would expect parents who have chosen to send their children to us will ensure that they comply with our dress code. Please label every item of clothing with your child's name - it is astonishing how much lost property we find! Please send a painting apron or shirt to protect clothes during art.

## Dress Code – Quick Reference Guide

Winter	Summer	PE (black)
		
		
		
		
		
		
		

More information can be found in our uniform policy at [Parkview Primary School - Policies](#)

## Nursery Uniform

The nursery uniform is not as 'formal' as the rest of the school and reflects the age of the children. The nursery uniform is as follows:

- White polo shirt (no logo)
- Dark jogging bottoms (dark grey, grey, black or green)
- Shoes (any colour, **but no laces or sandals**)
- A jumper or cardigan of choice, but you are welcome to purchase a school jumper
- On hot days, the children can wear shorts but **no skirts, dresses or sandals.**

## School bags

Pupils will bring their PE kits in their bags.



*“Leaders have ensured  
that the teaching of  
phonics and early  
reading is a priority”  
Ofsted January 2022*

# School meals

The cost of school meals at the moment is £2.53 per day, £12.55 per week (correct as of April 2025), which is payable at the start of the week. We operate a cashless system and details regarding this will be sent nearer your child's start date. You can pay for a full half term's meals at the start of each half term, alternatively please pay monthly or weekly. We do not have a cooking kitchen; our meals are prepared at another local primary school. Otherwise send a healthy packed lunch, with no chocolate, sweets, fizzy drinks or glass bottles.

## Free school meals

If you are entitled to claim Free School Meals as you are claiming Income Support or Income based Job Seekers Allowance etc., please ensure you complete the Free School Meals application form and submit it to Derby Benefits Office – even if your child is an infant, and receives Universal Free School Meals.

All schools are given extra funding called Pupil Premium – this is to help those children with additional support - and the amount the school is given is based on how many 'claimed for' free school meals there are. Additional funding for schools is also available for any children who are in care or adopted (no forms are required for this, but we need to know about it). Please speak to the Head in complete confidence if you need any further information or would like a claim form.

At present, all infant pupils (Reception, Year 1 and Year 2) are entitled to Universal Free School Meals, whereby there is no charge made for their daily school meal. There is no need to fill out a form to claim for these school meals, unless you are claiming Income Support etc, in which case you do need to fill out a form (see first paragraph above).

Pupil Premium funding is used to support the learning of the children who are eligible. More information can be found on our website.

## Snacks

Healthy snacks of fresh or dried fruit or vegetables should be sent for morning break. Our infants benefit from the free fruit and vegetable scheme and we expect juniors to carry on in this healthy way.

We ask that you try not to send nut products to school.

*“‘R’ time encourages pupils to be respectful of others and to communicate effectively, including by using people’s names and making eye contact when speaking with others.”*  
Ofsted January 2022



# Health and welfare

## Emotionally Healthy Schools Award

We are dedicated to promoting mental health awareness at Parkview and are proud to say we achieved the silver standard in the emotionally healthy school award in 2021.

### Illness

Please inform school on the first day of your child's absence. If your child has been sick or had diarrhoea, please keep your child at home for 48 hours from the last bout, in accordance with local health authority guidelines.

### Headlice

This can be a problem, so please check your child's hair regularly and notify the school if your child has them.

### Medicine

Please try to administer this at home wherever possible. If antibiotics are prescribed for your child please ask your G.P. for 3 X daily administration. Under any other circumstances please contact Ms Clare Melbourne (Office Manager) or Mrs Katie Lymer (School Administrator).

### Child protection

Parents/carers should be aware that the school is required to take any reasonable action to ensure the safety of its pupils. In cases of concern the Head is obliged to contact Social Services. Parkview has a protocol for dealing with children who are not collected from school at the end of the day.

Child protection is the responsibility of everyone. Please report any concerns in person immediately to Miss Jarvis, or in her absence the Deputy Head. You can also email concerns on [safeguarding@parkview.derby.sch.uk](mailto:safeguarding@parkview.derby.sch.uk).

### Looked after children

Parkview will ensure equality of access, opportunity and outcomes for Looked After Children, as detailed in Parkview's Policy for Looked After Children.

### Bullying

The school takes bullying very seriously.

We will contact parents if their child is involved in problem behaviour. The school has an Anti-Bullying Policy and a child friendly anti-bullying policy. Both can be found on our website. Children are taught lessons on this subject throughout the year, as well as regular sessions on e-safety.

# The Curriculum, teaching & learning

More general information about the National Curriculum can be found at:

<https://www.gov.uk/government/collections/national-curriculum>

## Parkview's Curriculum

Working in collaboration with all stakeholders to evaluate the needs of OUR children, we have developed the skills and attributes which we want all Parkview pupils to have achieved by the time their primary school journey ends. This is to ensure that all children can confidently access the wide range of opportunities that are on offer in their future and go on to lead a happy and fulfilled life.

We also want to make sure that our pupils know how to make a positive contribution to society and their community. We ensure the fundamental British values permeate the ethos and life of the school in order to prepare children for life in Modern Britain. We recognise that the personal development of the children – spiritually, morally, socially and culturally – plays a significant role in their ability to learn, and to grow into well-rounded members of society.

We are proud to be an emotionally healthy school and recognise the importance of mental health as well as physical health. We are extremely proud of our Arts provision at Parkview and this filters into all aspects of school life at Parkview. We want to provide pupils with a rich learning experience using visits, residentials, extra-curricular activities, and enrichment activities and by drawing on the expertise and links in our community.

Alongside the development of skills and knowledge in our curriculum, we place high emphasis on children's well-being and mental health.

All of the above work in unison to achieve our mission of ensuring Parkview School helps each of us to be the best that we can be. We are happy, we learn well and we behave brilliantly!



The 10 key areas below are fundamental in the delivery of our curriculum. By the time our children leave us in Year 6, we want them to be confident in all of these areas:



## Special Educational Needs

Parkview Primary School provides support for children whatever their need and/or ability. We aim to identify, assess and meet the needs of children with Special Educational Needs and/or Disability on an individual basis through child, parent/carers, school and the Local Authority working together. The school has a Special Educational Needs and/or Disability policy and a SEND information report (both available on the school website) which provides further information.

Parkview is a Challenge Award School which was reaccredited in spring 2022. This recognises our exemplary provision for more able, gifted and talented pupils.



## Homework

Learning happens at home as well as school, and research shows that an adult supporting a child at home will help the child's progress. The amount of work expected to be done at home will increase as children move up through the school, and our top juniors should be in the habit of working at home ready for secondary school homework. Staff will liaise closely with parents to ensure that work at school links closely with that done at home. We have a homework club ran during the school day to support pupils with this.

## Good Level of Development & Phonic Screening

Children in Reception will be assessed at the end of the year to establish whether they met a 'Good Level of Development'. Children achieving a Good Level of Development are those achieving at least the expected level within the following areas of learning: communication and language; physical development; personal, social and emotional development; literacy; and mathematics. Children in Year 1 will be screened in phonics at the end of the year.

## Multiplication Times Tables Test

Children in Year 4 will be assessed for their knowledge in multiplication. This takes place in June.

## SATS Tests (Standard Assessment Tests) & Screenings

Children in Year 6 will have SATs tasks/tests in May. It is very important that they are in school for these tests and you need to avoid booking holidays either then or before and it is particularly important that no holidays are taken when we are working through revision programmes. We hold information meetings about the SATs for parents and children in the autumn before the children take the tests.

## Relationships, Health & Sex Education

According to the latest Department for Education statutory guidance for RHSE: "...pupils need knowledge that will enable them to make informed decisions about their wellbeing, health and relationships and to build their self-efficacy. Pupils can also put this knowledge into practice as they develop the capacity to make sound decisions when facing risks, challenges and complex contexts." Please see our website for more information on this area [Parkview Primary School - RSE](#)

## Charges

Each half term, we may ask for voluntary contributions towards the cost of educational visits, cookery, gardening and so on. This will help to provide the widest curriculum, and is not profit making.

### Extra-curricular activities

We offer a wide range of clubs. These include sports such as football, cricket, netball and music such as choir, instrument tuition, computers, art and drama. We regularly communicate what's on offer via email and our website.

### Music Lessons

We offer a wide variety of music tuition and are very proud of this. Please see the office staff for further details.

### Before and After School Club

First Friends Day Nursery operate a Before and After School Club and a Holiday Club for children in our school. They also offer a wrap-around service and will drop off and collect Nursery children. If you would like further information on any of their provisions please call their office on 01332 677660 where they will be happy to discuss your individual needs.

### Behaviour

We want our school to be a happy and relaxed place where we can learn and play in a caring environment. Children are given clear guidelines of the appropriate behaviour and expectations in all areas based on our School/Class rules and our Good to be Green scheme. At Parkview we want to promote effective and efficient learning. More information can be found in our relationship policy on our website.



# Anti-discrimination statement

Our school is united in opposition to discrimination. We will:

- Deal with incidents relating to this firmly
- Implement our Equal Opportunities Statement throughout the school
- Respond appropriately to local and national initiatives
- Ensure that curriculum areas contain positive role models and references to other cultures, faiths, religions, disabilities etc
- Invite people into school who will portray positive messages about differences
- Use local agencies, eg The Open Centre, as a resource to portray these positive messages
- Continue to visit other faith centres here in Derby
- Be sensitive to the feelings and needs of our ethnic minority children
- Record any incidents of reported discrimination in school and monitor our effectiveness in dealing with them.



“Pupils with special educational needs and/or disabilities (SEND) receive effective support so that they can access the full curriculum. They are identified swiftly. Staff have received training in a variety of areas, including autism awareness and dyslexia. There are links with outside agencies, such as the educational psychologist.”  
Ofsted January 2022

# Complaints

If there are any problems regarding your child at school, or the curriculum, please come in and discuss them - in the first place with your child's class teacher, before taking them to the Head or the Deputy. If the matter cannot be resolved the problem can then be referred to the Chair of Governors. If you require further information please see our Complaints Policy which can be found on our website.

## Transfer to secondary school

At the age of 11+ children transfer to the local secondary school chosen by parents. Our children have opted for a number of different schools. We suggest that you and your children attend Open Evenings run by local schools and make up your own minds about what would best suit you. Please be aware that the closing date for applications to some senior schools is September of the previous year. We will do our best to ensure a smooth and easy transfer to secondary education.



# Governing Body

The governing body has a strategic role in the management of Parkview and is responsible for ensuring high standards of educational achievement. Governors are responsible for setting the strategic direction, ethos and vision of Parkview. The role of the governing body includes monitoring and evaluating the effectiveness of the School Improvement Plan, overseeing the school's budget, appointing staff, setting standards for pupil's behaviour, reviewing policies to ensure the school's aims and objectives are met and to ensure all pupils achieve their individual best. More details of our Governing body can be found on our website.

# Partnership with Redwood Primary School – Our Federation

Parkview and Redwood Primary Schools are maintained schools, who have a shared ethos, and they joined together to form a Federation in September 2017. The schools had worked together for 2 years prior to federating, and this had been so mutually beneficial for our pupils and staff that, after consulting widely with families, staff, governors and the wider communities, the decision was taken to make this a long-term commitment.

The Federation has a single governing body, from members of both school communities, who work very hard to provide challenge and support to school leaders. Each school has its own Head teacher, who leads and manages the day-to-day running of the school, and strives to ensure outstanding learning for all pupils in her care.

Our Federation brings a whole host of benefits including shared training opportunities and staff.



# Parkview Parents and Friends Association (PFA)

## What is the PFA?

Parkview PFA was formed in September 1999 and became a registered charity in 2009. We are a group of parents who organise fundraising activities to provide much needed additional facilities and equipment that the school cannot fund itself. This is becoming more and more important as the school faces restricted budgets.

## What do we do?

Lots of things! The main events are the Summer Fayre and Christmas Fayre, which are always very popular. We organise a disco for pupils three times a year, and other events such as a Bingo Night, Car Boot Sale and a Family 80s Night. We also raise funds by selling refreshments at school performances, running colouring and Easter egg competitions and recycling uniform!

## What is the money spent on?

The PFA has donated almost £100,000 to Parkview Primary since it began 15 years ago! We have funded various large projects such as the new wooden shelter, canopies, benches and other playground equipment, the adventure trail (including a new surface), interactive whiteboards throughout the school, a new sound system for the hall, a stage, and most recently a new suite of computers. Smaller projects include new books, IT equipment, art materials, musical instruments, PE equipment, gardening club and story sack materials. We also pay for various artists, musicians and theatre groups to visit the school - and at Christmas the children get to see a professional pantomime in school for free! None of these extras would be available without the PFA.

## What's the next project?

Making sure our pupils continue to learn and apply technical skills and knowledge is important to their education and their futures, so Parkview's wish list for the coming year includes digital measuring equipment that children can use with our new computers.

## How can I get involved?

We are always looking for enthusiastic people to help us continue our work. Everyone is welcome on the committee which is a great way to meet other parents, become more involved with the school and also have fun! But if committees and meetings aren't your thing then there are lots of other ways you can help - any contribution of time, ideas or resources is always appreciated. For more information, please contact the School Office ([admin@parkview.derby.sch.uk](mailto:admin@parkview.derby.sch.uk) or call 01332 835439) or speak to any PFA member in the playground. Our email address is [PFA@parkview.derby.sch.uk](mailto:PFA@parkview.derby.sch.uk). We would love to hear from you! Have a look at the PFA page on our website for further details. Thank you.

# Parent helpers

Parkview Primary invites you to be a parent helper. We welcome support in a number of areas under teacher direction, including;

Hearing readers, and other areas of English such as Drama

Computers

PE

Cookery & Sewing

Art and Craft

Music

Science and Gardening

History & Geography

RE and Assemblies

Preparing resources

Displays

School trips

Swimming observer (not swimming)

Helping at or running an out of school club.



PFA - fundraising and social events

Offering visits to your workplace

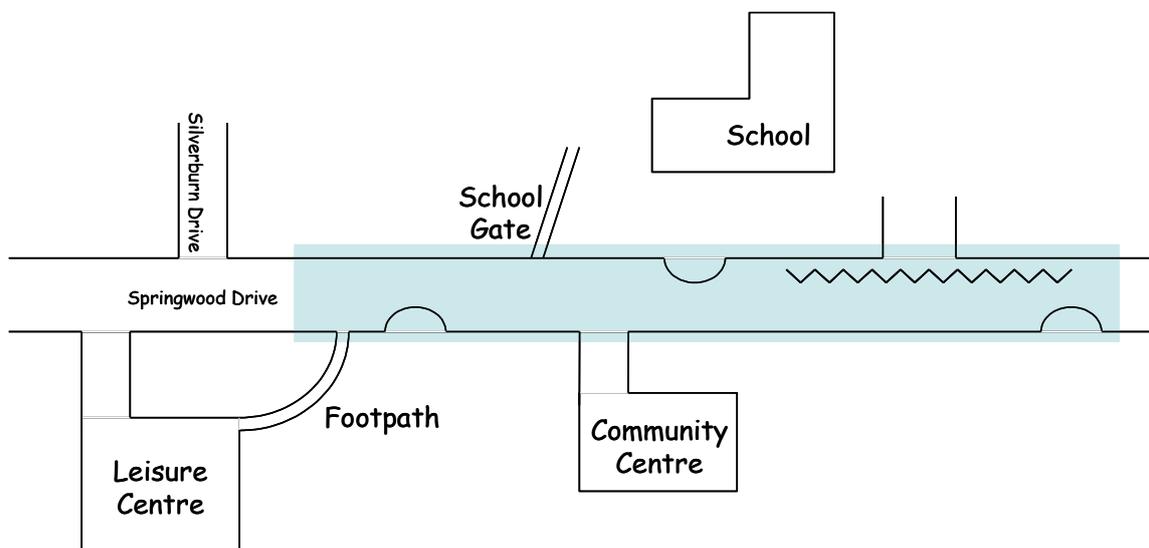
Offering additional resources or funding.

## If you are interested in becoming involved:

- Please speak to the school office
- State your name and phone number, together with your child(ren)'s names and classes
- Use our list to tick areas you would love to help with, and **X** areas you want to avoid (no ticks or crosses means that you could cope with anything!)
- Indicate classes you would love to work with, and those you would prefer not to (no comment means that you could cope anywhere!)
- Add to our list anything else you could offer, eg. do you have a specific gift or talent? Let us know.
- Indicate how often you could be available
- Indicate any useful contacts you have in the community. Any money saved will provide extras for your children

We are required to carry out checks with the Disclosure & Barring Service for all helpers in school. Parents who help are asked to sign an agreement to respect confidentiality at Parkview.

# Road safety at Parkview



Parkview has a traffic-calming scheme designed to make the journey to and from school safer for our children. To enable the scheme to work effectively we need your co-operation in observing the following guidelines.

- A. WALK TO SCHOOL whenever possible. It is good for children's health; they learn valuable road safety skills and the volume of traffic around school is reduced.
- B. Older children can CYCLE to school. Cycling training is regularly provided through school. Cyclists must wear a helmet and dismount at the school gates. Cycle storage is provided.
- C. If you need to travel by car please park in the LEISURE CENTRE car park which is the official parking area for our school. Derby City Council has built a footpath and safe crossing point specifically for you and your children to access school safely.
- D. Parking within or just outside the traffic calmed zone obstructs the vision of motorists travelling along Springwood Drive and forces our children to cross between parked cars. This endangers children's lives.
- E. The school gateway must not be used for turning or dropping-off. Please find an alternative.
- F. The School car park is for use by Staff only.

Please respect these guidelines. We appreciate your co-operation to keep our children safe.

# School terms and holidays



## School Term and Holiday Dates 2025-2026

<span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border: 1px solid black;"></span> School Holiday	<span style="display: inline-block; width: 15px; height: 15px; background-color: red; border: 1px solid black;"></span> Bank Holiday	
<span style="display: inline-block; width: 15px; height: 15px; background-color: lightblue; border: 1px solid black;"></span> Autumn Term	<span style="display: inline-block; width: 15px; height: 15px; background-color: pink; border: 1px solid black;"></span> Spring Term	<span style="display: inline-block; width: 15px; height: 15px; background-color: lightgreen; border: 1px solid black;"></span> Summer Term

September 2025 (19 days)						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2025 (18 days)						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2025 (20 days)						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2025 (15 days)						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2026 (20 days)						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2026 (15 days)						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2026 (20 days)						
M	T	W	T	F	S	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April 2026 (14 days)						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2026 (15 days)						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2026 (22 days)						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2026 (17 days)						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2026						
M	T	W	T	F	S	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

195 Days – including up to 5 days to be taken as professional development days for teaching staff.

# PE and Sport Premium

The Government continues to provide funding annually to Primary School Headteachers, to be used to improve the provision of PE and sport.

PE and school sport play a very important part in the life of Parkview Primary School. We believe that PE and school sport contribute to the holistic development of our children: through participation, our children build on their knowledge and understanding of our key values of respect, cooperation and kindness, in addition to gaining the obvious health and well-being benefits of such activity.

During the academic year of 2024-2025, we used our funding to engage pupils further in daily physical activity and raise the profile of PE and sport in school. We used it to increase the confidence, knowledge and skills of all staff in teaching PE and sport. The funding was used to broaden the experience of a range of sports and activities offered to all pupils and raise the frequency of competitive opportunities.

We have taken part in lots of interschool activities: Sportshall Athletics, Celebration of Dance, Keysteps Gymnastics, High 5 Netball and a range of Football and Tag Rugby competitions. We also used some of the funding to employ qualified coaches to work alongside teachers in lessons, providing training and increasing teachers' subject knowledge.

For detailed information around the impact of this funding and how we plan to use this money in 2025-2026, please have a look on our website.



# Responsible internet use

## Rules for Responsible Internet Use

The school has installed computers and Ipads with Internet access to help our learning. These rules will keep you safe and help us be fair to others.

- At Parkview, we expect all pupils to be responsible for their own behaviour on the Internet, just as they are anywhere else in school. This includes materials they choose to access, and language they use.
- Pupils using the World Wide Web are expected not to deliberately seek out offensive materials. Should any pupils encounter any such material accidentally, they are expected to report it immediately to a teacher, so that the Service Provider can block further access to the site.
- Pupils must ask permission before accessing the Internet and have a clear idea why they are using it.
- Pupils should not access other people's files unless permission has been given.
- Computers should only be used for schoolwork and homework unless permission has been granted otherwise.
- No program files may be downloaded to the computer from the Internet. This is to prevent corruption of data and avoid viruses.
- No programs on disc, memory stick or CD Rom should be brought in from home for use in school. This is for both legal and security reasons.
- No personal information such as phone numbers and addresses should be given out and no arrangements to meet someone made unless this is part of an approved school project.
- Pupils consistently choosing not to comply with these expectations will be warned, and subsequently, may be denied access to Internet resources. They will also come under the general discipline procedures of the school which comprises an escalating set of measures including a letter to parents and withdrawal of privileges.

**It is important that you reinforce these rules at home with your child.**

**PLEASE VISIT OUR WEBSITE <https://www.parkview-sch.co.uk/e-safety/> for lots of useful information on keeping children safe on the internet.**

# Pupil Premium

**What is it?**

The pupil premium is funding allocated to schools for the specific purpose of boosting the attainment of pupils from low-income families. Funding is based on children who have registered for a free school meal at any point in the last 6 years, children that are in care or adopted and children whose parents are currently serving in the armed forces.

**Why has it been introduced?**

The Government believes that the Pupil Premium, which is additional to main school funding, is the best way to address the current underlying inequalities between disadvantaged children and their peers by ensuring that funding to tackle disadvantage reaches the pupils who need it most. Whilst schools are free to spend the Pupil Premium as they see fit we are required to publish online information about how we have used the Premium and the impact it is having.

For more detailed information around how we plan to use this money in 2025-2026, please see our website.

If you think your child is entitled to Pupil Premium funding, please speak to a member of our office team.



# Data protection

Fair Processing Notice – Primary School Census 2009 – Layer One Summary

Parkview Primary School processes personal data about its pupils and is a 'data controller' in respect of this for the purposes of the Data Protection Act 2018. It processes this data to...

- support its pupils' teaching and learning
- monitor and report on their progress
- provide appropriate pastoral care
- assess how well the school as a whole is doing.

This data includes contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information.

This data may only be used or passed on for specific purposes allowed by law. From time to time the school is required to pass on some of this data to local authorities – LA's, the Department for Children, Schools and Families – DCSF, and to agencies that are prescribed in law, such as the Qualifications and Curriculum Authority – QCA, Ofsted, the Learning and Skills Council (LSC), the Department of Health – DH, Primary Care Trusts – PCT, ContactPoint. All these are data controllers in respect of the data they receive and are subject to the same legal constraints by law in how they deal with the data.

The governing body of a maintained school in England is also required by law to supply basic information to ContactPoint [this is a directory that will help people who work with children and young people to quickly find out who else is working with the same child, making it easier to deliver more coordinated support] This only includes the name and address of the child, contact details for their parents or carers [with parental responsibility] and the contact details of the school.

Pupils as data subjects, have certain rights under the Data Protection Act, including a general right to be given access to personal data held about them by the data controller. The presumption is that by the age of 12 a child has sufficient maturity to understand their rights and to make an access request themselves, if they wish. A parent would normally be expected to make a request on a child's behalf if the child is younger.

If you wish to access your personal data, or that of your child, then please contact the relevant organisation in writing. Details of these organisations can be found on the following website

[http://www.derby.gov.uk.CouncilGovernmentDemocracy/DataProtectionFreedomInformation/PrivacyAndDataProtection/Information\\_sharing\\_schools\\_fair\\_processing.htm](http://www.derby.gov.uk.CouncilGovernmentDemocracy/DataProtectionFreedomInformation/PrivacyAndDataProtection/Information_sharing_schools_fair_processing.htm)  
or for those pupils/parents where this is not practical, a hard copy can be obtained from your school – Parkview Primary School – 01332 835439

Your attention is drawn to Layer Two of this Fair Processing Notice, which gives supplementary information about the processing of pupil data by the organisations mentioned above, and gives greater details of how pupil data is processed and the rights of parents and pupils. You can get a copy by going to the Council's website.

[http://www.derby.gov.uk.CouncilGovernmentDemocracy/DataProtectionFreedomInformation/PrivacyAndDataProtection/Information\\_sharing\\_schools\\_fair\\_processing.htm](http://www.derby.gov.uk.CouncilGovernmentDemocracy/DataProtectionFreedomInformation/PrivacyAndDataProtection/Information_sharing_schools_fair_processing.htm) or by contacting your school

# School expectations

These are our expectations for children at Parkview in order for them to get the best possible learning experience.

Parents/Carers	The School	The Pupil
<p>I/We shall:</p> <ul style="list-style-type: none"> <li>• See that my child always attends school, is always on time and is properly equipped;</li> <li>• Support the school's dress code;</li> <li>• Support the school's policies and guidelines for behaviour;</li> <li>• Encourage my child to complete any homework;</li> <li>• Make the school aware of any concerns or problems that might affect my child's work or behaviour;</li> <li>• Contact the school by letter or phone if my child is absent i.e. by 9.30am;</li> <li>• Attend parents' evenings and discussions about my child's progress;</li> <li>• Find out about my child's work and progress at school;</li> <li>• Try to reduce traffic hazards by encouraging my child to walk to school whenever possible.</li> </ul>	<p>The school will:</p> <ul style="list-style-type: none"> <li>• Aim to ensure that your child achieves his/her full potential as a valued member of the school community;</li> <li>• Provide a balanced curriculum and meet the individual needs of your child;</li> <li>• Achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility;</li> <li>• Care for your child's safety and happiness;</li> <li>• Encourage children to take care of their surroundings and respect other people;</li> <li>• Keep you informed about general school matters; what the teachers aim to teach your child and about your child's progress;</li> <li>• Be open and welcoming and offer opportunities for your involvement in the daily life of the school.</li> </ul>	<ul style="list-style-type: none"> <li>• I will do all of my classwork and homework as well as I can.</li> <li>• I will listen and follow instructions the first time.</li> <li>• I will ask questions if I don't understand anything.</li> <li>• I will only leave the classroom with permission.</li> <li>• I will behave well and be kind, polite and helpful to others.</li> <li>• I will call people by the name they wish to be called.</li> <li>• I will keep to the school dress code and take pride in my appearance.</li> <li>• I will come to school every day on time.</li> <li>• I will bring the things I need every day and look after them properly.</li> <li>• I will help keep the school clean, tidy and free from litter while I work and play.</li> <li>• I will let my teacher know if I have any worries.</li> </ul>
Signature(s) .....	Signature(s) ..... Class teacher..... Headteacher.....	Signature .....

# Parkview community links

**Derbyshire Police**

**Derbyshire Fire & Rescue Service**

**Rolls-Royce**

**The Church on Oakwood**

**Springfield Church**

**Derby College – Broomfield Hall**

**University of Derby**

**Surtal Asian Arts**

**Lees Brook Community Sports College**

**Heanor Gate Science College**

**da Vinci Community College**

**Mercury IT**

**Springwood Leisure Centre**

**The Open Centre**

**First Friends**

**Oakwood Library**

**1st Oakwood Brownies**

# Letter formation



# Letter formation, cursive

a b c d e

f g h i j k

l m n o p

q r s t u

v w x y z

# Parent Code of Conduct

We are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves a strong partnership between parents, class teachers and the school community.

Good working relationship with our families equips children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct.

We expect our parents and carers to:

- Respect the ethos and values of our school
- Understand that we all need to work together, not against one another, to benefit the children
- Ensure all members of the school community should be treated with respect and set an example with this
- Clarify a child's version of events with the school's version of events in order to find a peaceful resolution
- Approach the school, and not external agencies, when a concern arises

In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:

- Using loud/offensive/swearing/cursing language or displaying anger towards staff
- Threatening language and behaviour
- Damaging or destroying school property
- No respecting school rules which keep everyone safe e.g. parking around school, bringing dogs on the playground
- Abusive and/or threatening Dojo messages, emails and phone calls
- Defamatory, offensive or derogatory comments regarding the school or any of the students/parent/staff, at the school
- Concerns you may have about the school must be made through the appropriate channels by speaking to the class teacher, Headteacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.
- The use of physical aggression towards another adult or child
- Smoking and consumption of alcohol or other drugs whilst on school property

Should any of the above behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities and if necessary, even ban the offending adult from entering the school grounds.

## Inappropriate use of Social Network Sites

Social media websites like Facebook and Apps like Whatsapp are being used increasingly to fuel campaigns and complaints against schools, Headteachers, school

staff, and in some cases other parents/students. The Governors considers the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community.

We understand Parents find Class WhatsApp groups a useful and efficient way of communicating to the whole class and Most of the time, group chats will be a beneficial resource and an enjoyable place to be in.

Please note, the school considers the following WhatsApp activity inappropriate:

- Abusive, personal comments or open criticism about staff, pupils or other parents or any member of the school community
- Displays of anger including swearing, or using offensive language
- Bringing the school into disrepute
- Posting aggressive, defamatory or libellous comments
- Using social media to publicly challenge school policies or discuss issues about individual children
- Sharing inaccurate information about the school and the way it is managed

**Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the Headteacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.**

In the event that parent/carer is found to be posting libellous or defamatory comments on Facebook or other social network sites and Apps, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content, which can be posted, on the site and they provide robust mechanisms to report contact or activity which breaches this. The school will also expect that any parent/carer or student removes such comments immediately.

In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites.

We trust that parents and carers will assist our school with the implementation of this policy and we thank you for your continuing support of the school.

The final decision for how to respond to breaches of this code if conduct rests with the Headteacher. The Headteacher will consult with the Chair of Governors before banning a parent from school site.



Parkview Primary School

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DE21 2RQ

Tel 01332 835439

Email [admin@parkview.derby.sch.uk](mailto:admin@parkview.derby.sch.uk)

[www.parkview-sch.co.uk](http://www.parkview-sch.co.uk)

Headteacher – Miss Marie Jarvis